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# QuickBooks Pro 2016 Quick Reference Training Card Tutorial Guide Cheat Sheet (Instructions And Tips)

## Synopsis

Designed with the busy professional in mind, this 4-page quick reference guide provides step-by-step instructions in QuickBooks Pro 2016. When you need an answer fast, you will find it right at your fingertips. These easy-to-use quick reference guides are perfect for individuals, businesses and as supplemental training materials. Topics Include: The Chart of Accounts; Customers, Employees, and Vendors; Managing List Items; Sales Tax; Inventory; Other Items; Basic Sales; Price Levels; Billing Statements; Payment Processing; Entering and Paying Bills; Bank Accounts; Reporting; Estimating; Time Tracking; Payroll; Credit Card Accounts; The Loan Manager; Company Management.

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## Customer Reviews

Very helpful cheat-sheet!

Quick and easy.

Some what helpful, but will be getting a manual instead as I am a beginner with Quick Books. Which is great when it gets set up, as our CPA has it and we would be able to share the information.

always a great product that works great!

Perfect reference guide - my go to when I forget one simple step. Easy to follow.

not really helpful for my employees.

Great Quickbook Notes!

good reference



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